



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 8 – 7 December 2009 to 4 April 2010

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The next issue of the Forward Plan, covering the period 12 Dec 2009 to 2 May 2010, will be published on 29 Dec 2009.

Paul Lorber
Leader of the Council

Forward Plan 2009/10

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

- Cllr Lorber (Corporate Strategy & Policy Co-ordination)
- Cllr Blackman (Resources)
- Cllr Allie (Housing & Customer Services)
- Cllr D Brown (Highways and Transportation)
- Cllr Colwill (Adults, Health & Social Care)
- Cllr Detre (Regeneration & Economic Development)
- Cllr Matthews (Crime Prevention & Public Safety)
- Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)
- Cllr Van Colle (Environment, Planning & Culture)
- Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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NTRAL

s Tran 1/10-	<u>Printing review tender results</u> To approve the award of a single contract for the provision of hardware and software for all printing, copying and scanning for the council to the tenderer recommended as an outcome of the procurement process.	Executive	15 Feb 10	Report from the Director of Business Transformation	Internal only	Tony Ellis
nt 1/10-	<u>2009 Residents' Attitude Survey feedback.</u> To consider a proposal for a programme of biennial resident surveys beginning 2011.	Executive	Dec/Jan 10	Report from the Directors of Policy and Regeneration and of the Communication and Diversity	Internal only	Owen Thomson
CR 1/10-	<u>Coniston Gardens</u> To decide on the future use of former scout hut adjacent to 2 Coniston Gardens, NW9 0BB.	Executive	14 Dec 09	Report from the Directors of Finance and Corporate Resources and of Children and Families	Ward councillors	James Young
CR 1/10-	<u>National Non-Domestic Rate Relief and Hardship Relief</u> To consider applications for NNDR relief and hardship relief.	Executive	14 Dec 09	Report from the Director of Finance and Corporate Resources	Internal only	Paula Buckley

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CR 1/10-	<u>Council Tax Surplus/Deficit</u> To agree the forecast surplus/deficit in the Collection Fund at 31st March 2010 for inclusion in the calculation of 2010/11 Council Tax.	Executive	14 Dec 09	Report from the Director of Finance and Corporate Resources	Internal only	Mick Bowden
CR 1/10-	<u>Bryan Avenue Stores, 113 Bryan Avenue NW10</u> To approve the disposal of the freehold of the former occupational therapy equipment store for social service adult care at 113 Bryan Avenue, to a housing association, as it is surplus to requirements.	Executive	18 Jan 10	Report from the Director of Finance and Corporate Resources	Internal only	James Young
CR 1/10-	<u>Re-let of pension contract</u> To agree the method on which the council's pension administration of the Local Government Pension Scheme will be delivered.	Executive	15 Feb 10	Report from the Director of Finance and Corporate Resources	Internal only	Andy Gray
U 1/10-	<u>Performance and Finance review Q2 2009/10</u> To confirm the second quarter's performance, activity and spending in 2009/10.	Executive	14 Dec 09	Report from the Directors Policy and Regeneration and of Finance and Corporate Resources	Internal only	Phil Newby/ Mick Bowden
U 1/10-	<u>The future of employment provision in Brent</u> To authorise entry into a Joint Venture agreement for the purposes of delivering employment services across the Borough and to approve the Heads of Terms arrangements for this.	Executive	14 Dec 09	Report from Director of Policy and Regeneration	Internal only	Andy Donald
U 1/10-	<u>Alperton growth area – a vision for change</u> To endorse the vision for the Alperton Growth Area	Executive	14 Dec 09	Report from Director of Policy and	Internal only	Andy Donald

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	which is which is currently being developed by Major Projects Team (PRU), The Planning Service and Housing intended to be used as a basis for a masterplan and for the established team to continue to develop a regeneration plan for the area.			Regeneration		
U 1/10-	<u>Increasing participation in recycling in flats</u> To approve the recommendations from the Overview and Scrutiny Task Group	Executive	14 Dec 09	Report from Director of Policy and Regeneration	Internal only	Jacqueline Casson

CHILDREN & FAMILIES

F 1/10- 7	<u>Building Schools for the Future (BSF) Project Initiation document</u> To receive an update on Brent's position with regards to entering the BSF National Programme and to approve the Project Initiation Document which sets out details regarding Brent's Building School's for the Future programme.	Executive	14 Dec 09	Report from the Director of Children and Families	Internal only	John Christie
F 1/10- 5	<u>Future acquisition strategy for the Brent Transport Fleet</u> To approve the future acquisition and maintenance strategy for the Brent Transport Services (BTS) vehicle fleet, and approval for an initial procurement of vehicles as required by this strategy.	Executive	18 Jan 10	Joint report from the Director of Children and Families and of Housing and Community Care	Internal only	John Christie
F 1/10- 3	<u>Aiming High</u> To grant authority to invite tenders for contracts for the provision of short break services for Disabled	Executive	18 Jan 10	Report from the Director of Children and Families	Internal only	John Christie

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	children and young people.					
F 1/10- 5	<p><u>Early years single funding formula and policy for the allocation of full time places</u></p> <p>To agree the single funding formula for the extended free entitlement to Early Years provision, and to also agree the policy for the allocation of full time Early Years places and their funding that will be incorporated into the new single funding formula.</p>	Executive	18 Jan 10	Report from the Director of Children and Families	Internal only	John Christie

VIRONMENT & CULTURE

C 1/10-	<p><u>Disposal of Properties at 776 and 778 Harrow Road</u></p> <p>To approve the disposal of two properties situated on the edge of Barham Park at 776 and 778 Harrow Road.</p>	Executive	14 Dec 09	Report from the Director of Environment and Culture	Internal only	Sue Harper
C 1/10- 7	<p><u>Strategy for Sport and Physical Activity in Brent</u></p> <p>To note the findings of the report and agree the key themes, target groups and priority sports.</p>	Executive	14 Dec 09	Report from the Director of Environment and Culture	Consultation prior to drafting document and as a draft version: sports clubs, individuals, outside organisations etc.	Gerry Kiefer
C 1/10-	<p><u>Cultural Strategy for Brent</u></p> <p>To agree the new Cultural Strategy for Brent, including the key principles for the development of cultural services across the Borough.</p>	Executive	14 Dec 09	Report from the Director of Environment and Culture	Public consultation undertaken as part of development of document	Sue Harper

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C 1/10-	<u>Carbon Reduction Commitment</u> To approve the process to be implemented across the Council.	Executive	18 Jan 10	Report from the Director of Environment and Culture	Internal only	James Young & Judith Young
C 1/10-	<u>Brent Local Development Framework Site Specific Allocations</u> To approve proposed changes to the Site Specific Allocations of the Local Development Framework prior to Submission of the Document to the Secretary of State.	Executive	18 Jan 10	Report from the Director of Environment and Culture	None	Alex Hearn
C 1/10-	<u>2012 Action Plan</u> To agree the new 2012 action plan including city operations and branding.	Executive	18 Jan 10	Report from the Director of Environment and Culture	Consultation prior to drafting with Brent PCT, Brent Association for Voluntary Action, West London Partnership for 2012 Games	Zerritha Brown
C 1/10-	<u>CPZ Progress Report Work Programme</u> To approve work programme and various decisions associated with CPZ Schemes in following zones. Preston Road, Northwick Park, Kenton, Alperton, South, Kingsbury and some existing CPZ Reviews	Highways	19 Jan 10	Report from the Director of Environment and Culture	Residents and Ward Councillors.	Tim Jackson

USING & COMMUNITY CARE

CC 1/10-	<u>Authority to tender for Supporting People funded Domestic Violence services</u>	Executive	Dec/Jan 09	Report from the Director of	Internal only	Linda Martin/ Liz Zacharias
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	To agree to tender re-specified supporting people funded services for people experiencing domestic violence and to extend current contracts to 30 September 2010.			Housing and Community Care		
CC /10-	<u>Transfer of funds for learning disability</u> To accept and agree transfer of funds for learning disability from NHS Brent.	Executive	Dec/Jan 09	Report from the Director of Housing and Community Care	NHS Brent, Learning Disability Partnership Board	Keith Skerman/ Gordon Fryer
CC /10-	<u>Disposal of freehold interests in residential buildings</u> To consider disposal of freehold ownership of residential premises where all flats are sold on long leases.	Executive	Dec/Jan 09	Report from the Director of Housing and Community Care	Internal only	Martin Cheeseman/ Helen Evans
CC /10-	<u>Telecom aerials on residential buildings</u> To review the policy on the use of income from Telecom aerials sited council owned residential buildings.	Executive	Dec/Jan 09	Report from the Director of Housing and Community Care	Tenants	Martin Cheeseman/ Helen Evans
CC /10-	<u>Award of contract for the procurement and management of temporary accommodation</u> Approval to enter into a contract for the procurement and management accommodation suitable for the temporary housing of those whom the Council owes a statutory duty.	Executive	Dec/Jan 09	Report from the Director of Housing and Community Care	Internal	Manjul Shah
CC /09-	<u>ALMO Settled Homes Initiative</u> To approve the delivery plan and funding arrangements for the ALMO settled homes initiative.	Executive	Dec/Jan 09	Report from the Director of Housing and Community Care	Internal only	Manjul Shah/Maggie Rafalowicz

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CC 1/09-	<u>Adult Social Care, Annual Performance Assessment 2008-09</u> To note the outcome of the annual performance assessment undertaken by the Care Quality Commission, highlighting successes and areas for improvement and summarising action taken or proposed in response to CQC comments.		Jan/Dec 09	Report from the Director of Housing and Community Care		Tony Hirsh
CC 1/10-	<u>Termination of Middlesex House and Lancelot Housing scheme</u> To approve entering into an agreement with Network Housing Group in order to terminate the existing scheme arrangements in order to convert the properties into permanent affordable housing.	Executive	Jan/Feb 09	Report from the Directors of Housing and Community Care and Finance and Corporate Resources	Internal only	Manjul Shah